

Student No (office use only)

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Enquiry No (office use only)

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UOW COLLEGE DOMESTIC APPLICATION FORM

1. PERSONAL DETAILS (USE BLOCK LETTERS)

Title: Mr Mrs Ms Miss Mx Other M F X

Family Name*

First Name*

*As shown in passport, (if applicable)

Former Family Name (if applicable) Date of Birth d d m m y y y y

Have you previously made an application to undertake or been enrolled in a course at UOW College or the University of Wollongong?

No Yes If YES, please give your student number

Country of Birth: Current country of residence (if different from country of birth)

Are you Aboriginal or Torres Strait Islander? No Yes Are you an Australian citizen?* No Yes If yes, go to Mailing address

Are you a Permanent Resident of Australia?* No Yes Date of Permanent Residency d d m m y y Permanent visa category

Citizenship

* Certified proof of citizenship or permanent residency will be required prior to enrolment even if previously provided.

Mailing address

PO Box or Street Address

Suburb/Town

State/Province Postcode

Country

Telephone Country Code Area Code Number

Mobile

Home address (if different from mailing address)

PO Box or Street Address

Suburb/Town

State/Province Postcode

Country

Telephone Country Code Area Code Number

Mobile

Prior to enrolment correspondence will normally be sent to your email address.

Email

2. COURSE APPLICATION (YOU MUST ALSO COMPLETE SECTION 3 IF SELECTING AN ACADEMIC PATHWAY PROGRAM)

Academic Pathway Programs

University Access Program

University Entrance Certificate

Higher Education Diplomas

Diploma of Business (2 session)

Diploma of Business (3 session)

Diploma of Information Technology (2 session)

Diploma of Information Technology (3 session)

Diploma of Engineering

Vocational Courses

Diploma of Early Childhood Education and Care

Diploma of Fitness

Diploma of Human Resources Management

Diploma of Management

Diploma of Marketing

Diploma of Nursing (Enrolled-Division 2 Nursing)

Diploma of Project Management

Certificate IV in Aged Care

Certificate IV in Business

Certificate IV in Community Services Work

Certificate IV in Fitness

Certificate IV in Training and Assessment

Certificate III in Aged Care

Certificate III in Early Childhood Education and Care

Certificate III in Fitness

Session Commences

Autumn (February/March)

Spring (June)

Summer (September/October)

If other, write course starting date

Campus

Wollongong Other – If other, write campus name

Shoalhaven

Sydney CBD (only available for the Diploma of Business 3 Session)

Study load

Full Time

Part Time

UOW COLLEGE DOMESTIC APPLICATION FORM

3. UNIVERSITY DEGREE PREFERENCE (ACADEMIC PATHWAY PROGRAMS ONLY)

1st Preference Course Name	Specialisation
2nd Preference Course Name**	Specialisation

**Second preferences will only be considered if unsuccessful with your first choice.

4. ENGLISH LANGUAGE PROFICIENCY

Is English your first language? Yes – go to section 5 No – If your first language is not English, please complete all following questions

If yes, how well do you speak English? Very well Well Not well Not at all

I have completed at least one of the following within the last two years (documentary evidence, including certified copies of results, must be attached)

A certificate of English proficiency obtained in the last two years (eg IELTS or TOEFL)

IELTS (ACADEMIC)	Year	Overall score	Reading	Writing	Listening	Speaking
	Year	Overall score	Reading	Writing	Listening	Speaking
TOEFL Internet based	Year	Overall score	Reading	Writing	Listening	Speaking
	Year	Overall score	Reading	Writing	Listening	Speaking
OTHER	Name of test			Year	Score	
	Tertiary studies in another country where English is the official language			Country	Duration (years)	

At least 2 years Secondary or Tertiary studies where the solo language of instruction and assessment was English.

5. SECONDARY AND TERTIARY QUALIFICATIONS

Have you studied at a high school in Australia? Yes No

If YES, please complete final year details:

State	Year	Qualification/level	ATAR-UAI or equivalent (if available)
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Please provide certified copies of your results including ATAR - UAI or equivalent (eg TAFE) and any post school studies. English translations are required for documents in another language.

Previous Study:

QUALIFICATION/AWARD	SCHOOL/INSTITUTION	COUNTRY	DURATION	DATE COMPLETED

Are you applying for course credit or recognition of prior learning for any previous studies? Yes No

If YES, please complete the Application for Credit for Prior Learning Form at www.uowcollege.edu.au/policies and attach to this application.

6. APPLICANTS WITH SPECIAL NEEDS

If you have a disability or illness and require advice or assistance with your studies contact the College Student Advisors or telephone +61 2 4252 8803 or email college-advisors@uow.edu.au

7. EMPLOYMENT STATUS (VOCATIONAL COURSE STUDENTS ONLY)

This section only needs to be completed by Vocational Course Students

Which best describes your current employment status?

- Full-time employee
- Part-time employee
- Self-employed (not employing others)
- Employer
- Employed – unpaid worker in family business
- Unemployed – seeking full-time work
- Not employed – not seeking employment

Will you be undertaking a traineeship? Yes No

Which option best describes your main reason for undertaking this course?
(Tick one box only)

- To get a job
- To get a better job or promotion
- To develop my existing business
- It was a requirement of my job
- To start my own business
- I wanted extra skills for my job
- To try for a different career
- To get into another course of study
- For personal interest
- For self- development
- Other reasons

8. OTHER IMPORTANT INFORMATION FOR APPLICANTS

- General Consent and Disclosure Statement:** Visit: www.uow.edu.au/legal/privacy/UOW089606.html
- Certification of Documents:** Photocopies of documents must be certified as a true copy of the original.
For details visit: www.uow.edu.au/future/international/apply/how/certified/index.html
- Change of Name:** If you have changed your name since undertaking matriculation or tertiary level examinations or any of your documents show a name which is different from the one that you have used on this application form, then you must present certified documentary evidence of the change (a marriage certificate, deed poll, statutory declaration).
- UOW College Fees and Refunds Policy:** Visit: <http://www.uowcollege.edu.au/policies>
- Declaration and Signature:** This application form must be signed by the applicant.

9. DECLARATION, TERMS AND CONDITIONS AND SIGNATURE

Privacy and Disclosure

- I declare that all the information I have given in this application is true, correct and complete, and is not false or misleading. I understand giving false or misleading information is a serious offence.
- I declare that the signature on this form is my signature, and has not been signed on my behalf by another person.
- I agree to tell UOW College/UOW, in addition to my trainer immediately if there is any change to the information I have given in this application.
- I understand that UOW College/UOW reserves the right to vary or reserve any decision made on the basis of incorrect, incomplete, false or misleading information which I may have provided.
- Have you been excluded or subject to disciplinary action at any tertiary institution? Yes No
- I understand that UOW College/UOW may obtain official records from any educational institution I have previously attended.
- I authorise UOW College/UOW to release any personal information they may hold on me to my trainer when seeking to verify conduct for the purpose of determining my eligibility.
- I authorise any institution or organisation named on any document provided as evidence of my qualifications or work experience OR which are named in Section 5 of my application, to release to UOW College/UOW any personal information which they may hold about me for the purpose of verification of my supporting documents.
- I understand that any information provided to UOW College/UOW may be made available to Australian Commonwealth and state government departments and agencies, pursuant to UOW College/UOW's obligations under Australian or state law. This information may also be made available to any company or organisation in which UOW College/UOW arranges a private or public work placement or practicum. This information includes but is not limited to, changes to my enrolment.
- I understand and accept the term and conditions in the General Consent and Disclosure Statement which can be viewed at: <http://www.uow.edu.au/legal/privacy/UOW089606.html>

Transfer from another Education Institution in Australia

- I agree to advise UOW College/UOW of any studies that I am undertaking or will undertake at any period with another provider which coincides with a period of study I am applying to undertake at UOW College/UOW. I understand that should I have obligations to another provider, UOW College/UOW is unable to offer me enrolment. I understand that I must present any documents requested by UOW College/UOW to confirm my status.

Cancellation and Refunds

- I have read and understand UOW College/UOW's Fees and Refunds Policy at: www.uowcollege.edu.au/policies

While enrolled in a program at UOW College/UOW

- I agree to attend and participate in the training sessions as offered by UOW College/UOW and conduct myself in a professional manner at all times.
- I understand that I am fully responsible for my education and living expenses while studying with UOW College/UOW.

Applicable Law

- This agreement and the availability of complaints and appeals processes, does not remove my right as a student to take action under Australia's consumer protection laws.
- I understand that these terms are governed by the laws of New South Wales and I agree to submit to the non-exclusive jurisdiction of the courts of New South Wales

Consent

By signing this application:

- I hereby undertake to abide by the College rules and policies and the University of Wollongong Act 1989 and the By-laws and rules of the university (where applicable). I understand that UOW College/UOW may have a need to verify the information I have supplied and that it may exchange data with other institutions for this purpose. I further understand that UOW College/UOW deals with regulatory bodies and also a number of separate entities, any of which may be granted all or part of this information to assist students.
- I have read, understood and agree to abide by the above terms and conditions. I consent to the use of my personal information as set out above. I declare that the information provided by me in the application is true and correct.

WARNING: It is an offence to submit fraudulent documentation in support of a course application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn, and the matter may be reported to ICAC and/or the Police.

Applicant's signature

Date

Unsigned applications will not be processed. Applications must be signed by the applicant personally. A third party must not sign on the applicant's behalf.

Parent's or Guardian's Signature (if applicant under 18 years of age)

Date

UOW College attempts to ensure that the information contained in this form is correct at the time of production (September, 2015). However sections may be amended without notice by UOW College in response to changing circumstances or for any other reason. Applicants should check with the University at the time of application/enrolment whether any later information is available. UOW College is a registered business name of UOWC Ltd. ABN: 14 105 312 329. CRICOS: 02723D. RTO: 91159

UOW COLLEGE DOMESTIC APPLICATION FORM

RETURN TO

UOW Future Students, Building 36
University of Wollongong
NSW 2522 AUSTRALIA

OR
submit to a UOW representative
in your country

FURTHER ENQUIRIES

Within Australia
Telephone 1300 367 869
Fax (02) 4221 3233
Email futurestudents@uow.edu.au
Web www.uow.edu.au

International
Telephone +61 2 4221 3218
Fax +61 2 4221 3233
Email futurestudents@uow.edu.au
Web www.uow.edu.au/future/international

OFFICE USE ONLY

UOW College/Future Students to complete

1. Is admission recommended Yes No

2. For the program of: _____

3. Commencing year: Session Aut Spr Sum

UOW College offer _____

Code	_____	Session	_____
Basis	_____	Stream	_____
Status	_____	CPs	_____
Letter	_____		_____

Conditions

Notes

Approved _____ Signature _____ Date

(please print name)

Academic unit to complete

1. Is admission recommended: Yes No

2. For the degree of: _____

3. Commencing year: Session Aut Spr Sum

Comments

UOW Advanced Standing (Specified)

Approved _____ Signature _____ Date

(please print name)

UOW 1st Offer:				Conditions:	Notes:
Code	_____	Dept	_____	ACO	ATB
Ad basis	_____	Major	_____	CBK	DEF
Status	_____	CPs	_____	ENG	UQA
Letter	_____	FT/PT	_____	OJPF	QTT
Year	_____	Sess Fee	_____	OTR	USC
Session	_____	Dept	_____	RCO	ATB
				WAM	

Previous qualifications:

Previous qualifications:

Other notes/conditions:

Checked by: _____

2nd Offer:				Conditions:	Notes:
Code	_____	Dept	_____	ACO	ATB
Ad basis	_____	Major	_____	CBK	DEF
Status	_____	CPs	_____	ENG	UQA
Letter	_____	FT/PT	_____	OJPF	QTT
Year	_____	Sess Fee	_____	OTR	USC
Session	_____	Dept	_____	RCO	ATB
				WAM	

Other notes/conditions:

Checked by: _____

Office Use Only

Family name

Given name

Application number

Application number

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